



SERTOMA INTERNATIONAL

Quarterly Activities Report

Club #: _____ Club Name _____

City/State/Province: _____

Signature of individual completing form: _____ Date: _____

Deadline: Due postmarked no later than the 10th of the month following the end of the quarter.

QUARTER BEING REPORTED:

1st Qtr

2nd Qtr

3rd Qtr

4th Qtr

Note: If your club needs more room, make copies of this form or attach a separate sheet.

Club Fundraiser Activity

Type of Fundraiser	Number of Members Volunteering	Total Hours Expended	Gross Dollars Raised	Total Cost of Fundraising Activity	Funds Available for Sponsorship
Reporting Period:		Total:	Total:	Total:	Total:
Fiscal Year-To-Date:		Total:	Total:	Total:	Total:

Sponsorship Funds Distributed

Name of Sponsorship	Check type of Sponsorship					Dollars Donated	Volunteer Hours
	Democracy	Speech	Service To Mankind	Youth	Other		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Reporting Period:						Total:	Total:
Fiscal Year-To-Date:						Total:	Total:

Please refer to the Club Directory for addresses of your District Governor and International Director.

For 1st, 2nd and 3rd quarter, remit to current officer. For 4th quarter, remit to incoming officer.

It is not necessary to wait for your invoice from Headquarters to submit this form. Do not send Region or District dues to Headquarters.

DISTRIBUTION

Headquarters, International Director with Region dues and Form 117 - Quarterly Dues Statement, District Governor with District dues and Form 117 - Quarterly Dues Statement, one copy retained for club.